Summary of AIMC Progress

- Schedule drafts will be grounded in the FEA Business Reference Model and the Enterprise Business Model.
  - Suggested business lines into which the schedules will ultimately fit are included on page 2 of this document:
    - Items 1 to 7 are mission lines
    - Items 8 to 10 are general lines

- Schedules will be matched to lines once revisions are complete. Savannah River will work with Headquarters to map schedules to the Enterprise Business Model.
  - Recommendations for alteration to the business lines may result from the schedule revision initiative.

- Model currently in Filemaker Pro. Ultimate product will be converted to Filemaker Pro 8.

- A drill down hierarchical logic will simplify schedule/retention searches.

- A crosswalk to existing schedules must be developed as part of this initiative.

- Final products will render all previous schedules obsolete. NARA will crosswalk FRC-stored inactive records to the newly approved schedules. (Note: May need to discuss the impact this would have on the dispositioning of records at the FRCs. Some of the new assigned schedule descriptions may not make sense with the previously scheduled records. Will need to make it clear that records would not be destroyed without a review against the new description.)

- Headquarters will coordinate draft schedules with the National Archives.
  - Schedule database will be submitted to NARA along with the SF-115's for appraisal/approval.
  - Database will contain taxonomy and pertinent notes.

- Schedule drafts will be completed and SF-115's prepared in FY 2006. Products will be forwarded to NARA for approval in the first quarter of FY 2007.

- Core team members will revise schedules using NARA's flexible bucket concepts. Schedule sponsors (primary and secondary) will be responsible for revising their assigned schedules according to the revision process. The general workgroup will review and comment on final products prior to their being sent to NARA. Headquarters will finalize and coordinate products for approval.

- An input module will be developed for posting/review of revised schedules.
  - Grand Junction will send out user names and passwords.

- Grand Junction will create an input module for editing/posting the revised schedules.

Business Lines

- Defense
- Intelligence/Counterintelligence
- Energy (i.e., Solar, Fossil, etc.)
- Power Administrations
- Science
- Environmental
- Waste Management
- Records Common to Missions
- Business Management
- Resource Management
- Administrative